

CURRICULUM VITAE

PATRICK MARTIN

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EDUCATION

- 07/2021 **MS – Applied Economics**, GPA 3.66
Florida State University, Tallahassee, FL
Relevant Coursework: Analysis of Economic Data (using R), SAS for Economists,
Applied Econometrics (Stata), Applied Microeconomics I & II
- 05/2020 **BS – Economics and Political Science**
Minor – Psychology
Florida State University, Tallahassee, FL
Relevant Coursework: Public Program Evaluation, Intermediate Micro &
Macroeconomics, Financial Markets/Banking/Monetary Policy, Intro. Econometrics

PROFESSIONAL EXPERIENCE

- 10/2021 – **Legal Administrative Support**
04/2022 Ernst & Young, Tallahassee, FL
(Contract)
- Cleaned & aggregated client-sourced data in Excel to validate financial records
 - Provided administrative support, prioritized ad-hoc deadlines alongside standing tasks
 - Owned two aspects of grant review process, improved upon existing documentation
- 08/2020 – **Graduate Assistant**
07/2021 Office of Institutional Research, Florida State University, Tallahassee, FL
- Conducted data manipulation (Excel), statistical analyses (Stata) for publications
 - Constructed relational databases to compose data visualizations (PowerBI)
 - Translated statistics to written & visual materials for stakeholders and the public
 - Directed the qualitative coding of 1,500+ responses to graduation survey
 - Created, administered, and interpreted results of a campus-wide survey of faculty
- 08/2019 – **Data Publications Intern**
07/2020 Office of Institutional Research, Florida State University, Tallahassee, FL
- Regularly created original data visualizations using de-identified student data adhering to institutional guidelines of quality and visual design
 - Updated sections of yearly data publications, audited work of colleagues
 - Prepared presentations for senior colleagues using PowerPoint

- 08/2019 – **Founder & Executive Director**
07/2021 Torchlight FSU Campus Policy Center, Florida State University, Tallahassee, FL
- Founded one of the nation’s few campus policy think tanks
 - Tracked student legislation, formulated policy suggestions for government
 - Used Microsoft PowerBI to create dashboards on COVID-19 data and faculty/student demographic data
 - Built a team of 30+ staff and constructed organizational documents and hierarchy
 - Authored procedures directing operations split between four departments and created organizational culture
- 05/2019 – **Financial Analyst**
08/2019 Office of Examinations & Insurance, National Credit Union Admin., Alexandria, VA
- Created Excel project management solution for mission-critical document
 - Integrated pivot tables, power queries, & macros to deliver insights to seniors
 - Calculated statistical analyses on Credit Union financial data, such as Gini coefficients
- 01/2018 – **Policy Research Assistant**
01/2020 DeVoe Moore Center for Economic Research, Tallahassee, FL
- Published 500-word policy briefs on economic issues facing Florida
 - Authored op-ed published by Tallahassee Democrat
 - Collaborated with other researchers and data analysis staff
- 05/2018 – **Policy Intern**
08/2018 The James Madison Institute, Tallahassee, FL
- Authored 700-word policy briefs published on website blog
 - Gained exposure to think-tank functions and work processes

ADDITIONAL WORK EXPERIENCE

- 01/2018 – **University Ambassador**
03/2020 Office of Visitor Services, Florida State University, Tallahassee, FL
- Delivered walking tours of campus to prospective FSU students
- Summer, **Tour Guide**
Winter Big Bus Tours, Miami, FL
2017
- Delivered two-hour sightseeing tours of Miami Beach to international clientele
- 06/2014 – **Hardware Associate**
08/2016 Shell Lumber & Hardware.
- Engaged with customers, assessing needs and recommending appropriate products

RESEARCH EXPERIENCE

- 03/2021 – Nix, S., Epstein-Diaz, H., & Martin, P. (2021). *Term Interrupted: Adopting Pass/Fail*
07/2021 *Grading at the Onset of COVID-19.*
- Prepared datasets and working environment for co-authors using Stata & Excel
 - Conducted literature search, gathering relevant citations
 - Authored sections of Literature Review and proofread co-authors' work
 - Assisted in implementation and evaluation of logistic regression methodology
 - Co-presented at internal, regional, and national academic conferences:
 - American Educational Research Association Annual Meeting (AERA), Remote. (International)
 - Southern Association for Institutional Research (SAIR) Conference, Remote. (Regional)
 - The Diversity & Inclusion in Research & Teaching Organization Fall Symposium, Remote. (Regional)

PROJECT EXPERIENCE

Coursework

- 07/2021 Closing the Digital Divide - The Economic Impact of the Rural Digital Opportunity Fund in Florida
EC5971 – Applied M.S. Project
- Using Stata, modeled returns to education and employment given increases in broadband availability
- 11/2018 Educational Attainment and Labor Productivity in NAICS 31-33
ECP4618 – Economics Research Methods
- Created relational database across SIC occupation codes and NAICS industry data
 - Used advanced Excel formulas to create data tables and OLS regression

SOFTWARES AND LANGUAGES

<i>Expert</i>	Microsoft Excel	<i>Competent</i>	Microsoft SharePoint
<i>Proficient</i>	R	<i>Competent</i>	SAS
<i>Proficient</i>	Stata	<i>Competent</i>	SQL (SQLite, PostgreSQL)
<i>Proficient</i>	Microsoft PowerBI	<i>Novice</i>	ArcGIS

PROFESSIONAL MEMBERSHIPS

- 08/2020 – National Association for Business Economics
Present

CERTIFICATIONS AND AWARDS

- 2020 Student Employee of the Year – Initiative (Vires) Category
Graduate Assistant, Office of Institutional Research, Florida State University
- 2016 Microsoft Office Specialist

LEADERSHIP AND VOLUNTEER EXPERIENCE

- 2019 Senior Class Council President Candidate
Florida State University Student Government Association
- 2018 54th Oglesby Student Union Board Member
Florida State University Student Government Association
- 2016 Black Belt, Third Degree
Robert Duzoglou Academy of Martial Arts